



# RSA Talent Management, LLC

1619 Burbank Blvd., Burbank, Ca 91506  
(818) 722-3072 (o) • (888) 551-9281 (f)

[www.rsaentertainment.com](http://www.rsaentertainment.com)

## WE NEED YOUR INFORMATION

### Questions you might have:

Why do you need my personal information?

- a) Because when you book a job, your agent and/or production will need it to process payments. We need this info/copies so we can immediately provide them with it when needed.

Will you share my information with anyone?

- a) Only when requested by your agent and/or production that you have booked with.

Should we keep a copy with us?

- a) **ABSOLUTELY.** Have **ORIGINAL** documents and copy of “**CLIENT INFORMATION REQUEST FORM**” with you. This will help you fill out the paperwork that you have on set. (Carry in audition binder)

What is an audition binder?

- a) You should get a binder that holds your original Work Permit, Resume’s, Headshots, “Client Information form” , Copy of Coogan Statement (amounts blacked out).

I need to open a coogan account. Where should I do this?

- a) Bank of America  
(WELLS FARGO will not unless you booked job already, Chase does not offer)
- b) SAG AFTRA Credit Union (818) 562-3400 (easiest) several locations.

Where do I get a Work permit?

- a) Check [www.rsakids.com/links](http://www.rsakids.com/links) for all the info and form you need.

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### Please provide the following:

- 1) Copy of Birth Certificate
- 2) Copy of Social Security Card
- 3) Copy of Coogan Account # (ie. Statement-please blackout amounts )
- 4) Copy of Passport (if you have one)
- 5) Copy of Work Permit
- 6) Email [management@rsatalent.net](mailto:management@rsatalent.net) resume in doc file
- 7) “Client Information” form
- 8) RSA Check Authorization signed
- 9) Email [management@rsatalent.net](mailto:management@rsatalent.net) full res headshots to be matted
- 10) Email links (if have any) of: reels, social media,



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## Sites you need to connect to RSA TALENT

- 1) Actors Access
- 2) LA Casting
- 3) Cast It: Join the free membership. No need to pay for a subscription at this time.

You will need to change all your email addresses in these accounts. We create an email hub for you that is set to just forward to you and us. You will receive emails/notifications as you always do. We will just be getting automatically copied.

[First][Last]casting@rsatalent.net

ie: George Clooney  
georgeclooneycasting@rsatalent.net

## HOW TO CONNECT RSA TALENT TO YOUR CASTING ACCOUNTS

(IMPORTANT to do this or you will not be submitted)

ACTORS ACCESS: Tab 'my tools', 'Manage Representation', "CLICK HERE TO ADD REPRESENTATION",  
Management: RSA TALENT  
Division: Blank  
Location: Los Angeles  
Manager Name: Gina Nuccio

LA CASTING: You will need to call LA CASTING to request this addition  
Or, email request to: [support@castingnetworks.com](mailto:support@castingnetworks.com)

CAST IT: use link to connect to us - <https://www.castitalent.com/faf8029c7485>  
Follow their instructions. You can add other agency